Academic Services Report

Annual Report 2011

**Academic Support Services**

Fall Usage (by month)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Total |
| Accuplacer Assessments | 7 | 0 | 1 | 43 | 61 | 112 | 137 | 16 | 1 | 0 | 1 | 41 |  |
| Assessments (makeup) | 1 | 1 | 10 | NR | 8 | 2 | 2 | 4 | 5 | 6 | 18 | 5 |  |
| Assessments (language proficiency) | 3 | 0 | 1 | 6 | 0 | 1 | 1 | 7 | 2 | 5 | 6 | 2 |  |
| Assessments  (proctoring for non-Trinity) | 0 | 0 | 0 | 0 |  | 1 | 1 | 0 | 0 | 0 | 1 | 2 |  |
| Student Appointments | 3 | NR | 4 | NR | 4 | 6 | 4 | 2 | 12 | 16 | 5 | 3 |  |
| Student Employee Meetings | 12 | 12 | 6 | NR |  | 0 | 0 | 0 | 0 | 4 | 13 | 0 |  |
| Academic Success Sem  Students attending | 0  0 | 4  NR | 3  NR |  |  | 0  0 | 0  0 | 0  0 | 3  30 | 3  27 | 3  0 | 0 | 9  57 |
| Math Center Visits | 0 | 3 | 12 | 0 |  | 0 | 0 | 0 | 0 | 28 | 11 | 0 |  |
| Tutoring Requests | 45 | 68 | 35 | 17 | 0 | 4 | 1 | 17 | 90 | 61 | 8 | 2 |  |
| Walk In Tutoring Visits | na | NR | na | NR | na |  |  | 0 | 0 | 0 | 20 | 3 |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Comparison of Usage (by semester)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Fall 2011 | Spring 2011 | Fall 2010 |
| Accuplacer Assessments | 165 | 140 | 178 |
| Assessment Proctoring (makeup) |  | 19 | ?? |
| Assessments Proctoring (language) |  | 9 | 12 |
| Math Center Visits |  | 32 | 202 |
| Tutoring Requests |  | 327 | 144 |

**Career Services**

Table3: Student Contact (by month)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
| Assisting with Job Search | 14 | 19 | 25 | 20 | 14 | 12 | 11 | 18 | 23 | 27 | 18 | 10 | 368 |
| Resume Critiques | 4 | 4 | 10 | 6 | 5 | 4 | 5 | 5 | 15 | 7 | 5 | 5 | 70 |
| Email (Job Openings) | 15 | 21 | 65 | 20 | 20 | 8 | 25 | 20 | 20 | 10 | 10 | NR | 234 |
| Discover Program | 2 | 2 | 0 | 4 | 2 | 3 | 4 | 29 | 4 | 10 | 7 | 2 | 67 |
| Total |  |  |  |  |  |  |  |  |  |  |  |  | 739 |

Table 4: Employer Contact (by month)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
| Via Phone | 6 | 9 | 20 | 10 | 5 | 5 | 10 | 12 | 10 | 10 | 12 | 10 | 109 |
| Via Email | 10 | 15 | 35 | 25 | 20 | 20 | 0 | 0 | 25 | 20 | 15 | 18 | 185 |
| Via US Post | 0 | 0 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 10 |
| In Person | 0 | 1 | 0 | 2 | 1 | 0 | 1 | 2 | 9 | 2 | 1 | 3 | 19 |
| Total |  |  |  |  |  |  |  |  |  |  |  |  | 323 |

Table5: Comparison of Employer Contact (by semester)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Fall 2011 | Spring 2011 | Fall 2010 | Total |
| Via Phone |  |  |  |  |
| Via Email |  |  |  |  |
| Via US Post |  |  |  |  |
| In Person |  |  |  |  |

Table 6: Job Openings Posted (by month)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
| to Symplicity | 30 | 45 | 55 | 40 | 50 | 30 | 61 | 80 | 98 | 60 | 53 | 64 | 602 |

Table 7: Comparison of Job Openings Posted (by semester)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Fall 2011 | Spring 2011 | Fall 2010 | Total |
| To Symplicity | 355 |  |  |  |

**Disability Student Services**

Table 8: DSS Contact by MONTH

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *CONTACT TYPE* | *Jan* | *Feb* | *Mar* | *Apr* | *May* | *Jun* | *Jul* | *Aug* | *Sep* | *Oct* | *Nov* | *Dec* |
| Student Meetings (>15min) | 55 | 35 | 61 | 76 | 37 | 24 | 31 | 84 | 133 | 80 | 59 | 52 |
| Exams Proctored | 2 | 14 | 27 | 24 | 23 | 6 | 3 | 2 | 37 | 51 | 34 | 46 |
| Consults w/ faculty | 15 | 18 | 20 | 22 | 13 | 4 | 8 | 4 | 38 | 43 | 19 | 24 |
| Other contacts (phone calls & <15m mtg) | 31 | 48 | 43 | 38 | 30 | 43 | 60+ | 100+ | 200+ | 130+ | 120+ | 80+ |

Table 9: DSS Contacts by SEMESTER

|  |  |  |  |
| --- | --- | --- | --- |
| *CONTACT TYPE* | *Fall 2011* | *Spring 2011* | *Fall 2010* |
| Student Meetings (>15min) | **727** | **227** | **88** |
| Exams Proctored | **269** | **67** | **74** |
| Consults w/ faculty | **228** | **75** | **57** |
| Other contacts (phone calls & <15m mtg) | **923** | **160** | **146** |

Table 10: Disability Student Services by DISABILITY

|  |  |  |  |
| --- | --- | --- | --- |
|  | *Fall 2011* | *Spring 2011* | *Fall 2010* |
| Physical | 46 | 26 |  |
| Cognitive | 71 | 39 |  |
| Psychological | 32 | 23 |  |

Note: 1/3 of students have 2+ diagnoses

Table 11: Disability Student Services by COLLEGE

|  |  |  |  |
| --- | --- | --- | --- |
|  | *Fall 2011* | *Spring 2011* | *Fall 2010* |
| CAS | 32 |  |  |
| SPS | 23 |  |  |
| EDU | 13 |  |  |
| TOTAL | 68 |  |  |

Writing Center

Table 12: Writing Center Usage by MONTH

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Jan* | *Feb* | *Mar* | *April* | *May* | *Jun* | *Jul* | *Aug* | *Sept* | *Oct* | *Nov* | *Dec* |
| Conferences by Director |  |  |  |  |  |  |  |  |  |  |  |  |
| Email  Face to Face  Class Visits | 5  32  1 | 24  114  1 | 27  160  4 | 154 | 22  57  2 | 14  81  5 | 19  77  1 | 23  19  5 | 41  146  6 | 48  153  3 | 44  179  0 | 32  76  0 |
| Conferences by B. Metcalf | 0 | 10 | 12 |  | 0 | 0 | 0 | 0 | 12 | 14 | 19 | 6 |
| Conferences by S. Wilson | 0 | 5 | 15 |  | 2 | 0 | 3 | 0 | 15 | 18 | 22 | 11 |
| Total |  |  |  |  |  |  |  |  | 220 |  |  |  |

|  |  |  |
| --- | --- | --- |
|  | Fall 2011 | Spring 2011 |
| Face to Face | 453 | 460 |
| Email | 188 | 134 |
| Class Visits | 17 | Not recorded |
| Total | **658** | **594** |

Writing Center Usage by Time of Day (Fall vs. Spring)

|  |  |  |
| --- | --- | --- |
| Time | Fall 2011 | Spring 2011 |
| 9 – 11 am | 51 (9%) | 41 (8%) |
| 11 am – 1 pm | 94 (16%) | 57 (11%) |
| 1 – 3 pm | 116 (20%) | 103 (20%) |
| 3 – 5 pm | 124 (22%) | 116 (23%) |
| 5 – 7 pm | 146 (25%) | 123 (24%) |
| 7 – 9 pm | 42 (8%) | 66 (13%) |

Total Conferences (by month)

|  |  |
| --- | --- |
|  | Fall 2011 |
| August | 42 |
| September | 187 |
| October | 201 |
| November | 223 |
| December | 108 |
| Monthly Average | 152.2 |

Writing Center Appointments by Staff

|  |  |  |
| --- | --- | --- |
|  | Fall 2011 | Spring 2011 |
| By Director | 453 | 396 |
| By Beverly Metcalf | 51 | 28 |
| By Sarah Wilson | 69 | 36 |
| TOTAL | 573 | 460 |

Writing Center Usage by Class Status

|  |  |  |
| --- | --- | --- |
|  | Fall 2011 | Spring 2011 |
| First Year | 116 (20%) | 138 (30%) |
| Sophomore | 64 (11%) | 79 (17%) |
| Junior | 124 (22%) | 83 (18%) |
| Senior | 131 (23%) | 102 (22%) |
| Graduate | 138 (24%) | 58 (13%) |

|  |  |
| --- | --- |
|  | Spring 2011 |
| January | 32 |
| February | 114 |
| March | 160 |
| April | 154 |
| Monthly Average | 115 |

Reasons Listed for Visiting Writing Center\*^

|  |
| --- |
| Reason Requesting Appointment (descending order) |
| APA or other citation style (e.g. in-text citation, paraphrasing, formatting) |
| Grammar (e.g. subject/verb agreement, commas and other punctuation) |
| Research/Databases (e.g. location, basic searching, and keywords list) |
| Narrowing topic |
| Developing a thesis statement |
| Structure and organization |

\*based upon Writing Center Request form

^ Most students listed more than one reason