Dear Applicant,

We are excited that you are considering a career in ‘Nursing’ at Trinity. Students seeking admission into the nursing program complete the general education core curriculum and pre-nursing requirements before applying for formal acceptance into the Nursing Program in School of Nursing and Health Professions (NHP). The rigorous academic coursework in the nursing program lays the foundation for a progressive mastery of the knowledge, skills, values, ethics, and abilities required of a professional nurse. Good Luck to each of you as you begin the preparation of your application. Please read all instructions carefully. The application process is composed of two steps (1) submission of the application and supporting documents and (2) writing an essay (on computer) in a proctored setting on campus for all students.

**Step 1: Submit Application Packet**

A. **Students currently enrolled at Trinity:** Please make an appointment to meet with your academic advisor to apply to the Nursing Program. The application packet will need to be completed and submitted to your Trinity advisor for review prior to submission to the Nursing Program. It is the applicant’s responsibility to ensure that all required documents are contained within the packet (see application packet checklist on page 3). Please make a copy of the completed application packet for your records. Packets will be delivered by your Trinity advisor to the Nursing Program Office (AC 218) in a sealed envelope by **5:00 pm on the application deadline** (see page 2 for deadlines).

   *Incomplete packets will not be processed. Packets delivered by the students will not be accepted.*

B. **Transfer Students:** Please make an appointment to meet with a representative of the admissions department (202-884-9400) before applying to the Nursing Program to make sure your application is complete prior to submission. It is the applicant’s responsibility to ensure that all required documents are contained within the packet (see application packet checklist on page 4). Please make a copy of the completed application packet for your records. Completed applications are to be submitted to the Office of Admissions in a sealed envelope by **5:00 pm on the application deadline** (see page 2 for deadlines).

**Step 2: Proctored Essay Requirement**

All applicants are required to compose an essay at Trinity Washington University in a proctored setting. Essays will be typed on a computer and will be timed. Applicants will be notified via email of the scheduled date, time, and location for the proctored essay.

WATCH YOUR EMAIL FOR NOTIFICATION!!!
Application Deadlines:
October 1 – Deadline for submission of Nursing Program Application Packet for SPRING admission
February 1 – Deadline for submission of Nursing Program Application Packet for FALL admission

Applicant Information

Application for: □ FALL □ SPRING Year: ______________

Last Name ____________________________ First Name ____________________________ Middle Initial __________

Street Address ____________________________________________________________

City ____________________________ State ____________________________ Zip Code __________

Telephone: (Home) ____________________________ (Cell) ____________________________

Personal Email Address: ____________________________________________________________

Trinity Email Address: ____________________________________________________________@students.trinitydc.edu

Trinity Student ID # 000-________________________

Have you previously applied and/or been accepted into a nursing program?

□ No □ Yes: When? ____________________________ (Semester/Year)

What school(s)? ____________________________________________________________

Please include a letter of academic standing on letterhead from any nursing program in which you were previously enrolled.

Applicant Signature ____________________________ Date ____________________________
Nursing Application Packet Checklist for Current Trinity Students (to be completed with your advisor)

The following documents are included in the application packet:

1. □ Completed and signed Trinity Nursing Program Application
2. □ Trinity transcript**
3. □ All transcripts from other schools**

**Trinity Advisors, you may print unofficial copies of student transcripts to include in application packet.

4. □ Letter of academic standing on letterhead from any nursing program in which student was previously enrolled (if applicable)
5. □ Official report of the student’s Test of Essential Academic Skills (TEAS) results (must be taken at Trinity within 90 days before application deadline). Results may be obtained from logging onto the ATI web site (www.ATItesting.com) and printing TEAS results from the “My Results” section.

6. □ Completed Pre-Nursing Curriculum form, which includes all general education and nursing prerequisite courses that have been completed as well as courses that are in progress.

The applicant has met the following criteria:

□ Completion of ALL required prerequisite nursing courses with a grade of "B-" or higher
□ Overall GPA of at least 3.0
□ Science GPA of at least 2.75
□ No more than one failure in a science course

__________________________________________________
Academic Advisor Name

__________________________________________________
Academic Advisor Signature Date
Nursing Application Packet Checklist for Transfer Students
(for students not enrolled at Trinity)

The following items have been completed:

1. ☐ Application submitted for admission into Trinity Washington University (for students not already enrolled at Trinity).

2. ☐ Completed and signed Trinity Nursing Program Application included in application packet.

3. ☐ All official transcripts from other schools submitted to the Admissions office.

4. ☐ Letter of academic standing on letterhead from any nursing program in which student was previously enrolled included in application packet (if applicable).

5. ☐ Official report of the student’s Test of Essential Academic Skills (TEAS) results included in the application packet (must be taken at Trinity within 90 days before application deadline). Results may be obtained from logging onto the ATI web site (www.ATItesting.com) and printing TEAS results from the “My Results” section.

____________________________________________________________
Applicant Name

____________________________________________________________
Applicant Signature Date

____________________________________________________________
Admissions Representative Name

____________________________________________________________
Admissions Representative Signature Date