

Future Focus Advising Notification Form

Student Performance Review

General Information

Student's Name:

Date:

Faculty Name and Department:

Review Period: to

Ratings

(5) = Poor (4) = Fair (3) = Satisfactory (2) = Good (1) = Excellent

Knowledge of Academic Requirements

Comments:

Academic Responsibility/Accountability

Comments:

Attendance/Punctuality

Comments:

Initiative

Comments:

Communication/Listening Skills

Comments:

Awareness of Campus Resources

Comments:

Evaluation

Additional Comments/Concerns:

Recommendations:

Further Instructions

Please send the completed form via outlook or interoffice to Toye Griffin, Director of Future Focus. Questions? Call (202) 884-9277 or Send e-mail to GriffinT@trinitydc.edu

Advisor's Signature

Date

Student's Signature

Date