



# Trinity

## Professional Development for Educators

SHORT TERM, INTENSIVE,  
GRADUATE LEVEL COURSES FOR

- ◆ Teachers
- ◆ Counselors
- ◆ Administrators



Save \$50 when you  
register online! (see p. 20)!

TRINITY  
125 MICHIGAN AVENUE  
FOUNDED 1897

Spring 2012



# Trinity

## Office of Continuing Education

**Main Hall – Room 228**  
125 Michigan Avenue, N.E.  
Washington, D.C. 20017

Dear Educator,

Trinity's Office of Continuing Education hopes to help you make a great start to 2012! Our spring schedule offers over 70 professional development courses for educators. These courses are intended for teachers, counselors, administrators, and other school personnel seeking to earn graduate-level credit to meet in-service, re-certification, and continuing education requirements.

Our courses are offered for every stage of your career, including those for beginning teachers and for experienced professionals. Specific training is available in early childhood education, elementary education, secondary education, teacher development, technology for educators, ESOL, special education, and counseling. Those wishing to use these courses for re-certification are encouraged to obtain prior approval from their respective school system or employer to ensure that the credits are suitable for this purpose.

Trinity recognizes the hectic schedules of teachers and school personnel. To accommodate a more flexible learning format for busy educational professionals, Continuing Education will be offering even more online courses than last spring. See page 8 for more details.

Admission for our graduate level professional development courses requires that participants in our courses must minimally possess a bachelor's degree from a regionally-accredited higher education institution. Our office has developed a schedule of courses to meet your certification needs. We look forward to seeing you in class this semester.

Sincerely,

*Erin McHenry*

Director of Continuing Education

Note: Participation in educational development/continuing education courses through the Office of Continuing Education does not constitute admission or application to Trinity's degree or certificate programs (M.A., M.A.T., M.Ed., M.S.A., or other credentials). Continuing Education courses are not part of the curriculum for Trinity's Master's programs and courses cannot be applied toward these degree and certification programs. For information about Trinity's comprehensive graduate programs, please call the Admissions Office at 202-884-9400.

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**Trinity: Office of Continuing Education**

Main Hall 228, 125 Michigan Avenue, N.E., Washington, D.C. 20017

**Telephone:** 202-884-9300    **Fax:** 202-884-9084    **E-mail:** ContinuingEd@trinitydc.edu

## General Information

### **What We Offer**

Trinity offers graduate level Professional Development courses in education, counseling, and technology that combine theory with hands-on experience. These courses are intended for teachers, counselors, administrators, and other school personnel seeking to earn graduate level credit to meet continuing education requirements, including those for in-service and re-certification. The courses may be taken for personal interest and/or salary scale increase purposes.

Taught by experienced and highly qualified faculty, these courses typically involve a combination of in-class and guided learning activities that may include related laboratory, field, and other out-of-class activities. The courses offer students an intensive experience covering educational problems, issues, or aspects of curriculum and methodology. Courses may meet on Trinity's campus or at off-site locations as indicated in the schedule of classes.

Persons wishing to use course credits for re-certification are encouraged to obtain prior approval from their school system or employer to ensure that the credits are suitable for this purpose.

Special note: These courses are not part of the curriculum for Trinity's degree programs (i.e., M.A., M.A.T., M.Ed., M.S.A.). For information about these comprehensive graduate programs, please call the Graduate Admissions Office at 202-884-9400 or visit the Trinity web site at [www.trinitydc.edu](http://www.trinitydc.edu). Student teaching and/or independent study are not available via the Office of Continuing Education.

**Attendance Policy** (see <http://www.trinitydc.edu/continuing-education/policies/> for more details)

Participation in class lectures, discussions, and other activities related to a particular course is an essential part of the instruction process. If you know prior to registering that you are unable to attend ALL scheduled meetings in full, do not register for that course; please consider taking the course in another session. If an emergency arises such as an illness, death in the family, or other unexpected emergency circumstance, the student is responsible for notifying the instructor as soon as possible and will be required to provide documentation to verify the emergency. Reporting the absence does not exempt a student from fulfilling all course requirements.

Due to the intensive schedule of these courses, grades will be affected and could be lowered by as much as 25% for missing one class. Students who miss more than 25% of any course, including an excused, emergency absence, may be required to repeat the course to receive credit and/or a passing grade. Students who miss the first class will not be permitted to take the course. Students who are more than one hour late to the first class meeting will need the approval of the Office of Continuing Education to join the course.

### **Course Cancellations**

The University reserves the right to cancel courses, change meeting places, or make other changes that the University deems appropriate. Every effort is made to notify participants of course cancellations prior to the start of the course. If a course is canceled, all tuition and fees will be refunded unless the student selects another course to replace the canceled one.

### **Course Confirmation**

Students who submit paper registration forms will receive a registration confirmation by mail. Students will be contacted if there are scheduling changes or if the course is canceled/full at the time of registration. Students who register online can print a schedule confirmation at the time of registration or later by returning to Self-Service (Trinity's online registration service) and clicking on the "Schedules" tab.

### **Disability Services**

Students requesting accommodations for student services must request these services at least 4 weeks prior to the start of a course. Please visit the Disability Student Services website for more information: <http://www.trinitydc.edu/disability/>.

### **Dropping a Course**

Participants who have registered for a course and wish to drop must complete a Drop/Add Form before the first class. Students may not drop a class after it begins. A \$50 administrative fee is assessed for all drops. Refunds will be processed in 2 to 3 weeks. No refunds will be issued after the course start date.

### **Eligibility**

Admission to a graduate level Continuing Education course is open to anyone who has minimally attained a Bachelor's degree. Students who have not taken a course at Trinity must provide an official undergraduate transcript, Bachelor's (or higher) diploma, or a teacher's license that indicates a Bachelor's degree or higher when submitting a completed registration form or Online Login/Password Request Form.

### **Employer Paid Tuition**

If your employer has agreed to pay part or all of your tuition, obtain a letter of intent or purchase order from your employer. It must include your name, social security number, amount to be paid, billing address, and the original signature of the person(s) authorizing payment. This documentation must be provided when the paper registration form is submitted. The release of the grade will be withheld until payment is received. DCPS teachers must submit the following: a copy of the registration form, including the name of their school, and a copy of their DCPS Form 1000. The University will not bill in order to reimburse the student. Students who submit billing authorization cannot register online.

### **Fees \*\$50 tuition discount for credit courses when you register online!\***

Tuition for graduate level Continuing Education credit courses is \$530. (The audit fee is \$265. Audit registrations cannot be processed online.) If a course requires a book and/or materials fee, students will be notified on the first day of class. Computer courses have a \$10 lab fee added to the tuition amount. All registrations (paper or online) with required documentation and payment must be submitted 1 week before class starts to avoid a \$50 late fee charged to your student account. Late registrations are accepted on a space available basis; payment for all paper registrations will not be accepted more than 24 hours after the first day of class. Online registration is not available on the day the course begins. A \$50 administrative fee is assessed for all drops. The late fee and drop fee are non-refundable.

### **Grades/Transcripts**

Each course awards three graduate level credits (with the exception of non-credit Praxis I Prep and CPR courses). Letter grades for credit courses are issued at the end of the courses. Grades cannot be given over the telephone. Students are able to access their grades online through Self Service within 72 hours of the completion of the course. Report cards are mailed to students within 2 to 4 weeks after the last class meeting. To request an official transcript, please visit Self-Service online or the website for the Office of Enrollment Services. Visit our Policies website for more information about grade policies and appeals: <http://www.trinitydc.edu/continuing-education/policies/>.

**Parking on Campus**

Permits are required to park on Trinity's campus (see map on page 19). A special permit for Continuing Education students will be distributed by the instructor at the start of the first class meeting. There is no charge for this permit. Permits are not required for off-site locations.

**Refunds**

Participants who have registered for a course and wish to drop/add must complete a drop form before the first class. Students may not drop a class after it begins. A \$50 administrative fee is assessed for all drops. Refunds will be processed in 2 to 3 weeks. No refunds will be issued after the course start date.

**Registration Policy**

Registrations are accepted on a "first-paid" basis. Payment for all tuition/fees is required with the submission of the registration form in order to reserve your space in a course. Partial payments, post-dated checks, payment plans, and telephone requests to hold a space are not accepted. Registration forms will be returned if the tuition and fees are not included. Registration will continue on a space-available basis until each course is filled. A \$50 non-refundable fee will be charged to all students whose registration materials are received less than seven calendar days prior to the first day of class. Online registrations through Self-Service are finalized after credit or debit card payments are approved.

**Returned Checks**

If the University receives final notice of a check being returned for any reason, you will be notified to pay all outstanding charges immediately and assessed a \$30 returned check fee.

**Room Schedules**

Due to enrollment fluctuations, room schedules are confirmed the day before the start of the courses. Please check the room signs posted in the Main Hall lobby at Trinity on the first day of class. Trinity Campus room assignments can also be viewed by logging into Self-Service 24 hours prior to the start of the course. Room assignments for off-campus locations will be posted near the main entrance of the building.

**Specialty Classes, Customized Training, and/or Teaching In-Service**

The Office of Continuing Education provides on-site training for schools, businesses, and organizations. Whether you require skill development in a specific discipline, new skills training, or a comprehensive series of courses, we can assist you. Courses can be offered at your location or on Trinity's campus, with days and times arranged at your convenience. Your school can benefit from the customized professional training offered by Trinity. If your counselors and/or administrators need to develop their teaching specialization, counseling techniques, classroom management, leadership skills, or just want to work better as a team, contact the Office of Continuing Education at 202-884-9313 to tailor a successful program for you.

**Trinity**

Trinity Washington University is a comprehensive university in Washington, D.C., offering a full range of undergraduate and graduate courses and degree programs for students of all ages, through the College of Arts and Sciences, the School of Professional Studies, and the School of Education. Contact the Office of Admissions at 202-884-9400 for more information about degree-seeking programs.

**University Closures**

If an emergency develops requiring school closing, call the Office of Continuing Education at 202-884-9300 to listen to important updates. The Trinity main weather hotline/website might not include information about closings at our off-site locations, such as Parkdale High School, thus, it is important to call the Office of Continuing Education directly for an announcement impacting our courses.



## Directions to On-/Off-Campus Locations

**Trinity:** 125 Michigan Avenue, N.E., Washington, D.C. 20017

**Northwest:** From I-495, take Exit 31B, Georgia Avenue South. Proceed approximately 6 miles, crossing the Maryland/DC line. Turn left on Harvard Street (the two preceding streets are Columbia and Hobart). At the next traffic light make a slight left on to Hobart Place. In one block, bear right onto Michigan Avenue. Continue on Michigan, crossing First, North Capitol and Franklin Streets. Trinity is on the right.

**Northeast:** From I-95 take I-495 South. Follow I-495 to Exit 22B, Baltimore Washington Parkway South. Follow the parkway approximately five miles and take the exit US-50 West. Then take first exit to South Dakota Avenue and turn right onto South Dakota. Follow South Dakota 1.5 miles to Monroe Street. Turn left onto Monroe, stay in left lane for two miles until Monroe dead ends into Michigan Avenue. Turn left onto Michigan and proceed a short distance passing the Shrine on the right. Crossing Irving Street, Trinity is on the left.

**South:** From I-495 take Exit 4B, I-395 North toward Washington. Continue on I-395 North. After Exit 10, get in the right-hand lanes and follow the signs to stay on I-395. Continue on 395 North until it ends at New York Avenue and turn right. Go through 2 traffic lights, take first right-hand turn after 2nd light (this is M Street.). Continue on M Street for a short distance: at 2nd traffic light, make a left-hand turn onto North Capitol Street. Proceed approx. 1 mile; at 8th light turn right onto Michigan Avenue. Trinity is on the right after first traffic light.

**Metrorail/Trinity Shuttle:** Trinity is close to the Metrorail at the Brookland/CUA Metro station on the red line. Trinity runs a **free** shuttle van to and from the Brookland/CUA Metrorail station every 20 minutes (for more information on the Trinity Shuttle schedule, contact Campus Safety at 202-884-9111). To catch the shuttle at the Brookland/CUA station: after leaving the train, take the 10th Street exit. At the top of the up escalator, turn to your left and walk to the end of the railing and wait for the shuttle. Look for a van with a Trinity sign on the side of the vehicle. The shuttle driver will take you to campus.

**Metrobus:** Trinity can be accessed by the Metrobus system. Lines H1, H2, H3, and H4, and 80 stop directly in front of Main Hall. Line D8 stops within easy walking distance of campus. Please visit [www.wmata.com](http://www.wmata.com) for more information on bus routes and schedules.

**Parkdale High School:** 6001 Good Luck Road, Riverdale, Maryland 20737

Exit from I-495 (the Washington Beltway) at Kenilworth Avenue/Route 201 South, toward Bladensburg. Continue on Kenilworth Avenue to Good Luck Road and turn left. Continue on Good Luck Road approximately 0.25 miles to the school on the right, set back from road.

## Spring 2012

### Session 1

4 Saturdays

**Jan. 21, 28, Feb. 4, 11, 2012\***

9:00 a.m. - 5:30 p.m.

\*(Snow make-up day: 2/15/12, 4:45-10 p.m.)

EDU 503S	Health and Safety for Educators	Trinity
EDU 526A	Children's Literature	Parkdale
EDU 553A	Microsoft Word (\$10 Lab Fee)	Trinity
	Human Growth and Development:	
EDU 589H	Secondary	Parkdale
EDU 686B	Physical Geography, K-8	Parkdale
	Methods of Teaching Children with	
EDU 704A	Autism	Parkdale
EDU 734B	Assessment for Reading Instruction	Parkdale
	Conferencing with Parents and	
EDU 740A	Professionals	Parkdale
EDU 856A	Legal Issues in Education	Parkdale
EDU 930A	Classroom Management & Discipline	Parkdale

### CPR Certification at Trinity

Saturday, January 21, 2012; 1:00 p.m. – 3:00 p.m.

### Session 2

8 Weeks

**Jan. 23 - Mar. 18, 2012**

#### **Online**

EDU 530B	Methods of Teaching Reading in the Content: Secondary, Part I	Online
EDU 561W	Methods and Strategies for Inclusion	Online
EDU 666	Process and Acquisition of Reading	Online
EDU 700D	Performance Based Assessment	Online
MAED 525	Algebra for Teachers, K-6	Online

### Session 3

4 Saturdays

**Feb. 25, Mar. 3, 10, 17, 2012\***

9:00 a.m. - 5:30 p.m.

\*(Snow make-up day: 3/21/12, 4:45-10 p.m.)

EDU 500H	U.S. History, 1945 – Present	Trinity
EDU 644B	Developing Useful IEPs	Trinity
EDU 700C	Praxis I Prep: Mathematics	Trinity
EDU 700D	Performance Based Assessment	Parkdale
EDU 701B	Transitions for Students with Disabilities	Parkdale
EDU 704B	Instruction of Reading	Parkdale
EDU 799	Teaching Writing to LEP Students	Trinity
EDU 800	Juvenile Delinquency	Parkdale
ENV 724	Earth Science for Teachers, K-6	Parkdale
MAED 538M	History of Mathematics	Parkdale
MTS 601	Intro to Web Page Design (\$10 Lab Fee)	Trinity
SPA 500	Spanish for Educators Part I	Parkdale

### Session 4

8 Weeks

**Mar. 19 - May 20, 2012**

(does not meet week of April 2-8)

#### **Online**

EDU 526A	Children's Literature	Online
	Methods of Teach Reading in the Content:	
EDU 682	Secondary, Part II	Online
EDU 734B	Assessment for Reading Instruction	Online
EDU 856A	Legal Issues in Education	Online
EDU 893S	Introduction to Special Education	Online
EDU 930A	Classroom Management & Discipline	Online

## Online Courses

To accommodate a more flexible learning format for busy educational professionals, Continuing Education will be offering **11 online courses** this semester!

Visit our website for more information about important course details including expectations for weekly assignments and workload as well as technology requirements:

See the Session 2 and 4 boxes above for the list of courses that will be offered online in Spring 2012.

<http://www.trinitydc.edu/continuing-education/online-courses/>

**Session 5**

4 Saturdays

**Mar. 24, 31, Apr. 14, 21, 2012**

9:00 a.m. - 5:30 p.m.

BIO 520	Biology for Teachers, K -6	Parkdale
EDU 530B	Methods of Teaching Reading in the Content: Secondary, Part I	Parkdale
EDU 700A	Praxis I Prep: Reading & Writing	Trinity
EDU 853	Curriculum Planning in Early Childhood	Parkdale
EDU 887	Legal Issues in Special Education	Parkdale
EDU 893	Ensuring Success for Students with ADHD	Parkdale
EDU 917	Teaching Writing to Children	Trinity
EDU 931	Teaching and Learning Principles	Parkdale
EDU 976C	Power Point for Educators (\$10 Lab Fee)	Trinity
EDU 989A	Teaching Reading to LEP Students	Parkdale
MAED 537	Problem Solving Math	Parkdale
SPA 501	Spanish for Educators Part II	Parkdale

**CPR Certification at Trinity**

Saturday, March 24, 2012; 10:00 a.m. -12:00 p.m.

**Session 6**

6 Evenings: Wednesdays

**Apr. 11, 18, 25, May 2, 9, 16, 2012**

4:45 p.m. - 10:00 p.m.

EDU 530C	Methods of Teaching Reading in the Content: Elementary	Parkdale
EDU 547C	Interpersonal Communication Skills	Trinity
EDU 589H	Human Growth and Development: Secondary	Parkdale
EDU 694	Methods of Secondary Teaching	Parkdale
EDU 700D	Performance Based Assessment	Parkdale
EDU 881A	Behavior Management for the Special Needs Student	Parkdale

Want to **save \$50** for each course taken for credit? **Register online!**

For more information:

[www.trinitydc.edu/continuing-education/](http://www.trinitydc.edu/continuing-education/)
**Session 7**

4 Saturdays

**Apr. 28, May 5, 12, 19, 2012**

9:00 a.m. - 5:30 p.m.

COUN 615	Mental Hygiene	Parkdale
EDU 553B	Microsoft Excel (\$10 Lab Fee)	Trinity
EDU 561W	Methods and Strategies for Inclusion	Parkdale
EDU 662	History of the District of Columbia	Parkdale
EDU 663A	Child Growth and Development - Elementary	Parkdale
EDU 666	Process and Acquisition of Reading	Parkdale
EDU 682	Methods of Teaching Reading in the Content: Secondary, Part II	Parkdale
EDU 700C	Praxis I Prep: Mathematics	Trinity
EDU 734B	Assessment for Reading Instruction	Parkdale
EDU 759A	Teaching Reading in Early Childhood	Trinity
EDU 893S	Introduction to Special Education	Parkdale
EDU 911A	Math with Manipulatives	Parkdale
EDU 945	Curriculum Development	Trinity
EDU 979A	Character Education	Parkdale
ENV 725A	Environmental Science, K-6	Trinity
MAED 556	Discrete Math for Teachers, K-6	Trinity
SPA 500	Spanish for Educators Part I	Trinity

**CPR Certification at Trinity****Saturday, Jan. 21, 2012****1:00 p.m. to 3:00 p.m.**

-or-

**Saturday, Mar. 24, 2012****10:00 a.m. to 12:00 p.m.**

Receive CPR certification recognized by the American Safety and Health Institute.

- First time CPR students and students renewing certification are welcome.
- **Space is limited! Trinity students register for \$60** (Non-Trinity Participants \$75). Submit the CPR Registration Form to the Office of Continuing Education by Jan. 17<sup>th</sup> (for the Jan. 21<sup>st</sup> course) or Mar. 19<sup>th</sup> (for the Mar. 24<sup>th</sup> course).



### Assessment of Students

**EDU 700D Introduction to Performance-Based Instruction/ Assessment** This course focuses on current research and practice in performance-based instruction and assessment. Participants will examine practices that support the development of students' abilities to apply knowledge, skill and understanding in a real-world content.

**Online: Jan. 23 - Mar. 18, 2012** (Sess. 2)

Weekly participation for 8 weeks. See page 8.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 3)

**Wednesdays: Apr. 11, 18, 25, May 2, 9, 16, 2012**

Parkdale HS; 4:45 p.m. - 10:00 p.m. (Sess. 6)

### **EDU 734B Assessment for Reading Instruction**

This class is designed to familiarize teachers with current state and local classroom assessment data. Students will learn how to select appropriate reading assessment instruments, observe and record data, analyze test scores and performance, interpret data, and outline accommodations and plans for remediation. Students will practice making educational decisions based upon data provided by local and/or state assessments and communicate assessment results.

**Saturdays: Jan. 21, 28, Feb. 4, 11, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 1)

**Online: Mar. 19 - May 20, 2012** (Sess. 4)

**(does not meet week of April 2-8)**

Weekly participation for 8 weeks. See page 8.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

### Character Education

#### **EDU 979A Character Education**

The course explores how to lead a school-wide transformation that reduces discipline problems, enhances academic achievement, builds a cohesive and committed professional staff, and assists youth in becoming respectful, responsible citizens.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

### Classroom Management

#### **EDU 930A Classroom Management and Discipline**

This course incorporates research findings into the development of effective classroom management methods. Specific procedures are explored to maximize the efficiency of the teacher to instruct and motivate students.

**Saturdays: Jan. 21, 28, Feb. 4, 11, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 1)

**Online: Mar. 19 - May 20, 2012** (Sess. 4)

**(does not meet week of April 2-8)**

Weekly participation for 8 weeks. See page 8.

### Counseling

**COUN 615 Mental Hygiene** This course features discussions, dialogue, student-led presentations, and experiential activities through which participants explore aspects of mental hygiene, including how it is maintained, lost, or restored. This course focuses on factors affecting mental hygiene such as belief systems, interpersonal relationships, aging, death, stress, depression, addictions, ethnicity, race, and gender.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

**EDU 800 Juvenile Delinquency** This course explores the nature, extent, and causes of juvenile delinquency. Causal factors that aid in treatment and prevention of juvenile delinquency are identified and analyzed. The course also identifies and examines current successful delinquency prevention programs.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 3)

## Curriculum

**EDU 945 Curriculum Development** This course introduces students to the principles of curriculum theory and development. Attention is given to current practices and curriculum reform movements.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 7)

## Early Childhood Education

### EDU 759A Teaching Reading in Early Childhood

This course stresses developmentally appropriate practices specific to any early childhood education setting.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

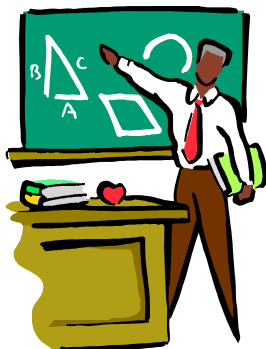
Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 7)

### EDU 853 Curriculum Planning in Early Childhood

This course focuses on creating daily planned activities to enrich experiences in the classroom and contribute to the development of young children.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 5)



## Educational Psychology

### EDU 931 Teaching and Learning Principles

This course reviews theories of learning and styles of teaching from the most traditional to the latest innovations in the field, and how these theories and styles may be applied to the classroom setting. Students will learn techniques to balance classroom management and lesson development. This course will focus on topics of interest for teachers, educational psychologists, and other professionals working with students.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 5)

## English as a Second Language

### EDU 799 Methods of Teaching Writing to Limited English Proficiency Students

This course explores efficient methods, strategies, and theories for teaching writing to LEP students, including routine technical writing activities and creative writing. A variety of examples will be presented and modeled from different levels of English proficiency. Students are expected to develop lesson plans using learned methods and strategies of writing.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 3)

### EDU 989A Teaching Reading to Limited English Proficiency Students

This course examines the unique challenges inherent in teaching reading to ESL/ESOL students. Theory and research regarding language acquisition and reading for these students will be explored. In addition, current techniques that are proving most successful in meeting the special instruction needs of these students will be illustrated.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 5)

## Foreign Language

### SPA 500 Spanish for Educators Part I

This course explores the establishment of a fundamental base of communication between English-speaking teachers and/or counselors and Spanish-speaking students and their parents. Materials used during the course sessions are simulated for real life situations.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 3)

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 7)

### SPA 501 Spanish for Educators Part II

This course is a continuation of SPA 500. It will build on the basic communication and vocabulary learned in Part I and expand the finer points of Spanish pronouns and prepositions. The course will present expressions for use in the educational setting. The course will also provide written examples as well as guidelines for communicating with parents.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 5)

## Geography

### **EDU 686B Physical Geography**

This course emphasizes practical classroom applications of the National Geography Standards and the Five Fundamental Themes in Geography. Basic geography concepts and terms are presented in conjunction with resources and methods to teach geography across the curriculum.

**Saturdays: Jan. 21, 28, Feb. 4, 11, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 1)

### **EDU 662 History of the District of Columbia**

This course explores the rich and diverse history of Washington, D.C. from its beginning to the present day. Emphasis is placed on educational, political, and cultural institutions. The class features tours of select historic sites, speakers, and hands-on project development. This course is designed for teachers and other educators who are interested in learning more about the Nation's Capital.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

## Health and Physical Education

### **CE 105 Cardiopulmonary Resuscitation**

This training includes hands-on experience to master one and two-rescuer adult and pediatric Cardiopulmonary Resuscitation (CPR), Automated External Defibrillator (AED) training, steps to relieve a severely blocked airway, as well as using barrier devices. This training is recognized by the American Safety and Health Institute. **See page 9 for more information.**

**Saturday: Jan. 21, 2012**

Trinity; 1:00 p.m. – 3:00 p.m.

**Saturday: Mar. 24, 2014**

Trinity; 10:00 a.m. – 12:00 p.m.

### **EDU 503S Health and Physical Safety for Educators \*Now includes CPR certification!\***

This course covers major concepts in health education including the benefits of a healthy lifestyle, good nutrition and physical activity, diseases and their causes, substance abuse, OSHA requirements, and First Aid basics. Methods of creating opportunities for student development and health-friendly skills are examined.

**Saturdays: Jan. 21, 28, Feb. 4, 11, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 1)

## Human Growth and Development

### **EDU 589H Human Growth and Development:**

**Secondary** This course examines the physical, cognitive, and social emotional aspects of adolescence from a developmental point of view. Theory and research of child development are explored and applied in practice sessions as possible solutions to unique challenges.

**Saturdays: Jan. 21, 28, Feb. 4, 11, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 1)

**Wednesdays: Apr. 11, 18, 25, May 2, 9, 16, 2012**

Parkdale HS; 4:45 p.m. - 10:00 p.m. (Sess. 6)

### **EDU 663A Child Growth and Development:**

**Elementary** This course provides an overview of the physical, social, emotional, and cognitive aspects of human development from infancy to adolescence. Students examine developmental theory as a framework for the elementary curriculum; however, this course is appropriate for teachers of all grade levels.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

## History

### **EDU 500H U.S. History, 1945 – Present**

This course analyzes the fundamental global events that have shaped American history since World War II. Political, social, and economic factors that affected domestic developments and foreign affairs are emphasized.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 3)

## Human Learning

### **EDU 931 Teaching and Learning Principles**

This course reviews theories of learning and styles of teaching from the most traditional to the latest innovations in the field, and how these theories and styles may be applied to the classroom setting. Students will learn techniques to balance classroom management and lesson development. This course will focus on topics of interest for teachers, educational psychologists, and other professionals working with students.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 5)

## Law and Education

### EDU 856A Legal Issues in Education

This course highlights major legal issues affecting teachers and administrators. Emphasis is placed upon legal issues such as negligence, desegregation, rights and responsibilities of teachers, academic freedom, students' rights, and school attendance. This class is highly interactive with discussions, simulations, and case studies.

**Saturdays: Jan. 21, 28, Feb. 4, 11, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 1)

**Online: Mar. 19 - May 20, 2012** (Sess. 4)

(does not meet week of April 2-8)

Weekly participation for 8 weeks. See page 8.

### EDU 887 Legal Issues in Special Education

This course identifies issues of concern in special education. Participants will research and analyze pertinent legal decisions and the implications of educational policy. This class will be highly interactive with discussion, simulations, and case studies.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 5)

## Leadership

### EDU 547C Interpersonal Communication Skills

This course provides human relations training that will enable participants to gain more cooperation and understanding in a wide variety of situations.

**Wednesdays: Apr. 11, 18, 25, May 2, 9, 16, 2012**

Trinity; 4:45 p.m. - 10:00 p.m. (Sess. 6)

## Mathematics

### EDU 911A Mathematics with Manipulatives

This course focuses on the use of manipulatives in grades K-6. Students move from the concrete level with manipulatives to the connecting and abstract levels. Topics include place, value, addition, subtraction, multiplication, division, fractions, decimals, percent, measurements, geometry, logic, probability, and problem solving. Class includes estimation and graphing. Mathematics as communication will also be discussed. Participants have the opportunity to discuss and modify the activities for their particular grade level.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

### MAED 525 Algebra for Teachers, K-6

This course focuses on the fundamental aspects of algebra. A variety of problems and activities bridge the concepts of arithmetic to the properties of algebra. Current developments in the NCTM Standards are highlighted, offering new materials and technology to enhance elementary algebra instruction.

**Online: Jan. 23 - Mar. 18, 2012** (Sess. 2)

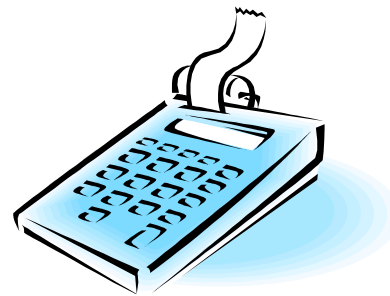
Weekly participation for 8 weeks. See page 8.

### MAED 537 Problem Solving in Math

This course utilizes a hands-on approach to solve a wide variety of interdisciplinary math problems. Participants actively engage in constructing and solving problems with real world data. All course work is based on the NCTM Standards and is appropriate for those interested in either teaching or learning mathematics at any grade level.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 5)



### MAED 538M History of Mathematics

In this course a wide variety of experiences enable participants to explore the exciting and rich history of mathematics. The instructional format includes small groups, and whole class activities in an informal and highly productive hands-on atmosphere. This course is appropriate for those interested in teaching or learning mathematics in grades K-12.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 3)

### MAED 556 Discrete Math for Teachers, K-6

This course focuses on developing a rich understanding of the discrete mathematics topics common to the elementary curriculum. Course topics include various concepts of arithmetic such as counting techniques, place, value, number operations, and patterns. Current development in the NCTM Standards is highlighted offering new materials and technology to enhance elementary discrete mathematics instruction.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 7)

## Methods of Teaching

### **EDU 694 Methods of Secondary Teaching**

This course emphasizes building knowledge of theory and research, curriculum planning, and delivery of instruction for the secondary teacher. Teachers who are recently out of college, changing careers, or assigned to a different group or subject will benefit from this training.

**Wednesdays: Apr. 11, 18, 25, May 2, 9, 16, 2012**  
Parkdale HS; 4:45 p.m. - 10:00 p.m. (Sess. 6)

## Praxis I Preparation

### **EDU 700A Praxis I Prep: Reading/Writing**

*Note: No credits are awarded for this course. Praxis preparation courses will include on-line computer-based testing programs.*

**Reading:** This course reviews the basic skills of reading comprehension. The course will provide participants with an understanding of critical reading skills and the mechanics of reading through diverse written materials. Classroom learning experiences include the practice of skimming, previewing, locating answers, and summarizing and evaluating written material.

**Writing:** This course introduces participants to the basic skills of writing. Participants will benefit from the ability to express their thoughts on paper. This course will provide participants with classroom writing support, including immediate feedback on their common misuses of grammar and sentence structure. They will produce a writing sample including the topic sentence, body of the paper, and the conclusion.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**  
Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 5)

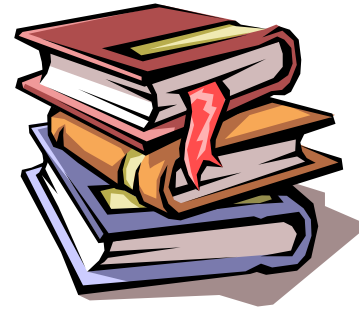
### **EDU 700C Praxis I Prep: Mathematics**

*Note: No credits are awarded for this course. Praxis preparation courses will include on-line computer-based testing programs.*

**Mathematics:** This course provides participants with a comprehensive review of the fundamental concepts of arithmetic, algebra, and geometry. It is specifically designed to reduce test anxiety and to help participants to overcome their fear of mathematics. This course will provide participants with classroom support, including feedback about their common mathematical errors.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**  
(Snow make up: 2/15/11 4:45 - 10:00 p.m.)  
Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 3)

**Saturdays: Apr. 28, May 5, 12, 19, 2012**  
Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 7)



## Reading/Language Arts

### **EDU 526A Children's Literature/Materials for Reading**

This course in children's literature (K-6) focuses on the specific criteria and tools to use in evaluating and selecting books for children, both from the viewpoint of what constitutes good literature and for the specific needs of children. The integration of books to be read purely for enjoyment is emphasized. Initiation of book discussions in the classroom is stressed as one of the most important aspects in developing an appreciation and love in young children for books and reading.

**Saturdays: Jan. 21, 28, Feb. 4, 11, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)  
Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 1)

**Online: Mar. 19 - May 20, 2012** (Sess. 4)

**(does not meet week of April 2-8)**

Weekly participation for 8 weeks. See page 8.

### **EDU 530B Methods of Teaching Reading in the Content: Secondary, Part I**

This course focuses on the needs of secondary school teachers as they relate to content area reading and writing. Attention is given to the assessment of student reading, cognitive strategies in reading, incorporating reading skills through student-centered instruction, and intrinsic and extrinsic motivation for reading.

**Online: Jan. 23 - Mar. 18, 2012** (Sess. 2)

Weekly participation for 8 weeks. See page 8.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 5)

### **EDU 530C Methods of Teaching Reading in the Content Area: Elementary**

This course addresses the critical issues of teaching students to transfer reading knowledge to enhance reading across the curriculum. Special attention is given to processing, organizing, and retrieving skills associated with the reading process. Participants will learn to identify and integrate education technology resources in Reading in the Content.

**Wednesdays: Apr. 11, 18, 25, May 2, 9, 16, 2012**

Parkdale HS; 4:45 p.m. - 10:00 p.m. (Sess. 6)

**EDU 666 Process and Acquisition of Reading**

This course studies current research in language development, phonics, and phonemic awareness. Emphasis is placed on the fundamental skills of reading.

**Online: Jan. 23 - Mar. 18, 2012** (Sess. 2)

Weekly participation for 8 weeks. See page 8.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

**EDU 682 Methods of Teaching Reading in the**

**Content: Secondary, Part II** This course expands on the content of EDU 530B. Topics include broadening the reading process, development, and knowledge, with special focus on reading skills and instruction.

**Online: Mar. 19 - May 20, 2012** (Sess. 4)

**(does not meet week of April 2-8)**

Weekly participation for 8 weeks. See page 8.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

**EDU 704B Instruction of Reading**

This course shows students how to use a balanced program of graphophonics, semantics, and syntax in teaching reading. Teachers learn to screen their classes for critical early reading deficiencies. The course identifies several underlying language skills important for reading development including awareness of the speech sounds in words, knowledge of letter, forms and names, the links between sounds and letters, and the ability to apply these to sounding out words.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 3)

**EDU 734B Assessment for Reading Instruction**

This course is designed to familiarize teachers with current state and local classroom assessment data. Students will learn how to select appropriate reading assessment instruments, observe and record data, analyze test scores and performance, interpret data and outline accommodations and plans for remediation. Students will practice making educational decisions based upon data provided by local and/or state assessments and communicate assessment results.

**Saturdays: Jan. 21, 28, Feb. 4, 11, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 1)

**Online: Mar. 19 - May 20, 2012** (Sess. 4)

**(does not meet week of April 2-8)**

Weekly participation for 8 weeks. See page 8.

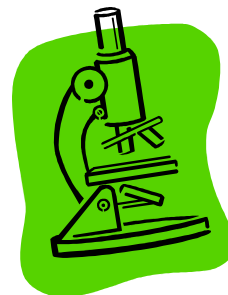
**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

**EDU 917 Teaching Writing to Children** This course examines strategies of teaching children basic principles of writing. By encouraging children to use their own experiences, teachers learn to help children feel that writing is a tool for developing skills in observing and understanding themselves and their world.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 5)

**Science****BIO 520 Biology for Teachers, K-6**

This course emphasizes the process of scientific inquiry and discovery in biology for teachers of grades K-6 through a variety of practical hands-on experiments. Current developments in the Science Standards will be highlighted offering new materials and technology to enhance elementary biology instruction. Course topics include classification, cells, life cycles, botany, human anatomy and physiology.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 5)

**ENV 724 Earth Science for Teachers, K-6**

This course examines the three major interacting components of the earth's ecosystem: the atmosphere, the hydrosphere, and the geosphere. New event-based science modules are examined. Units on earthquakes, hurricanes, and oceanography are also presented. A variety of hands-on activities for successfully integrating earth science, mathematics, and new technologies into the K-6 curriculum are covered. Participants will learn to identify and integrate education technology resources in earth science.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 3)

**ENV 725A Environmental Science, K-6**

This course provides participants with hands-on activities and field trips in which they look at the cause and effect relationships underlying environmental issues.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 7)

## Social Studies

### EDU 500H U.S. History, 1945 – Present

This course analyzes the fundamental global events that have shaped American history since World War II. Political, social, and economic factors that affected domestic developments and foreign affairs are emphasized.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)  
Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 3)

### EDU 662 History of the District of Columbia

This course explores the rich and diverse history of Washington, D.C. from its beginning to the present day. Emphasis is placed on educational, political, and cultural institutions. The class features tours of select historic sites, speakers, and hands-on project development. This course is designed for teachers and other educators who are interested in learning more about the Nation's Capital.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

## Special Education

### EDU 561W Methods and Strategies for Inclusion

This course explores methodologies and applications concerning issues, concepts, and teaching strategies for including students with disabilities in the regular education program.

**Online: Jan. 23 - Mar. 18, 2012** (Sess. 2)

Weekly participation for 8 weeks. See page 8.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

### EDU 644B Developing Useful Individual

**Education Plans** This course will concentrate on developing legally correct and educationally sound Individualized Education Plans for children with special needs. The focus will be learning to write observable, measurable goals and objectives. The standards of these goals will meet the requirements as set by the Individuals with Disabilities Education Improvement Act (2004). Discussion will be on the components of the Individualized Education Plan and meeting students' needs that satisfy the Free Appropriate Public Education (FAPE) mandates as set forth in IDEA 2004.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)  
Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 3)

### EDU 701B Transition for Students with Disabilities

This course addresses the eligibility requirements, services, opportunities and the approaches needed in preparing students with disabilities from school to working life. The IDEA law requires schools to prepare a transition plan for students with disabilities. This plan encompasses the transition from school to post secondary opportunities including education, vocational training, employment, and independent living for youth and young individuals with disabilities.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)  
Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 3)

### EDU 704A Methods of Teaching Children with Autism Spectrum Disorders

This course will concentrate on strategies for special and regular education teachers to work successfully with children diagnosed with Autism Spectrum Disorders (ASD). Students will explore best practices and learn about the various disorders and the characteristics associated with each diagnosis in the spectrum. The student will utilize either case study or a student of their choice (diagnosed with ASD) to develop specific teaching strategies to better serve this student in his/her current setting. Activities on schedules of development (written, picture), task analysis and the use of auditory/visual cues will be provided for children with ASD.

**Saturdays: Jan. 21, 28, Feb. 4, 11, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)  
Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 1)

### EDU 740A Conferencing with Parents and

**Professionals** This course is designed to address critical issues involved with teachers working collaboratively with parents of special education students. It introduces strategies and procedures in conferencing with the parents and professionals involved.

**Saturdays: Jan. 21, 28, Feb. 4, 11, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)  
Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 1)

### EDU 881A Behavior Management for Special

**Needs Students** This course provides an overview of emotional and behavioral problems that children and youth may experience. Psycho-social factors related to these problems will be explored using case studies, film, and current issues. Strategies to respond to these concerns will be presented through role play, behavioral rehearsal and small group problem-solving.

**Wednesdays: Apr. 11, 18, 25, May 2, 9, 16, 2012**

Parkdale HS; 4:45 p.m. - 10:00 p.m. (Sess. 6)

**EDU 887 Legal Issues in Special Education**

This course identifies issues of concern in special education. Participants will research and analyze pertinent legal decisions and the implications of educational policy. This class will be highly interactive with discussion, simulations, and case studies.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 5)

**EDU 893 Ensuring Success for the Student with Attention Deficit Hyperactivity Disorder (ADHD)**

This course focuses on developing a knowledge base for understanding and working with mainstream students with ADHD. A variety of strategies are introduced for remediating the special educational and behavioral needs of students with ADHD.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 5)

**EDU 893S Introduction to Special Education**

This course examines federal and state laws of special education, handicapped conditions, recognizing handicapped conditions, and referral and support systems. This course introduces the special education child from the gifted to the severely/profoundly disabled. Educators are exposed to legal requirements of the American Disabilities Act (ADA).

**Online: Mar. 19 - May 20, 2012** (Sess. 4)

**(does not meet week of April 2-8)**

Weekly participation for 8 weeks. See page 8.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Parkdale HS; 9:00 a.m. - 5:30 p.m. (Sess. 7)

**Technology (\$10 Lab Fee)**

**EDU 553A Microsoft Word** This course provides an overview to the popular Microsoft Word. The course begins with the basic introduction to Microsoft Word, progress to intermediate-level topics, and finish with more advanced skills of Microsoft Word

**Saturdays: Jan. 21, 28, Feb. 4, 11, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 1)

**Get CPR certified this spring!**

See page 9 for more details!

**EDU 553B Microsoft Excel**

This course provides an overview of Microsoft Excel. In this course, students learn how to create, edit, save, and retrieve spreadsheets for classroom usage.

**Saturdays: Apr. 28, May 5, 12, 19, 2012**

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 7)

**EDU 976C Power Point for Educators**

This course provides an overview of Power Point. In this hands-on course, participants will learn to create and work with presentations that will enhance teaching and learning in the classroom.

**Saturdays: Mar. 24, 31, Apr. 14, 21, 2012**

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 5)

**MTS 601 Introduction to Web Page Design**

This course provides an introduction to designing web pages. Students will create their own web pages in class.

**Saturdays: Feb. 25, Mar. 3, 10, 17, 2012**

(Snow make up: 2/15/11 4:45 - 10:00 p.m.)

Trinity; 9:00 a.m. - 5:30 p.m. (Sess. 3)

**We offer on-site programs  
customized for your school!**

If you have 10 or more participants who would benefit from our customized courses at your school, we can design a special program for your needs.

For more information  
contact our office at 202-884-9300  
or visit our website:

<http://www.trinitydc.edu/continuing-education/on-site-courses/>.

## Spring Courses by Sector

### Assessment of Students (Page 10)

EDU 700D Performance Based Assessment  
EDU 734B Assessment for Reading Instruction

### Character Education (Page 10)

EDU 979A Character Education

### Classroom Management (Page 10)

EDU 930A Classroom Management and Discipline

### Counseling (Page 10)

COUN 615 Mental Hygiene  
EDU 800 Juvenile Delinquency

### Curriculum (Page 11)

EDU 945 Curriculum Development

### Early Childhood Education (Page 11)

EDU 759A Teaching Reading in Early Childhood  
EDU 853 Curriculum Development in EC

### Educational Psychology (Page 11)

EDU 931 Teaching and Learning Principles

### English as a Second Language (Page 11)

EDU 799 Teaching Writing to LEP Students  
EDU 989A Teaching Reading to LEP Students

### Foreign Language (Page 11)

SPA 500 Spanish for Educators Part I  
SPA 501 Spanish for Educators Part II

### Geography (Page 12)

EDU 686B Physical Geography

### Health and Physical Education (Page 12)

CE 105 CPR Certification  
EDU 503S Health and Physical Safety for Educators

### History& Social Studies (Page 12 & 16)

EDU 500H U.S. History, 1945 – Present  
EDU 662 History of the District of Columbia

### Human Growth and Development (Page 12)

EDU 589H Human Growth & Devel't: Secondary  
EDU 663A Child Growth & Development

### Human Learning (Page 12)

EDU 931 Teaching and Learning Principles

### Law and Education (Page 13)

EDU 856A Legal Issues in Education  
EDU 887 Legal Issues in Special Education

### Leadership (Page 13)

EDU 547C Interpersonal Communication Skills

### Mathematics (Page 13)

EDU 911A Mathematics with Manipulatives  
MAED 525 Algebra for Teachers, K-6  
MAED 537 Problem Solving Math  
MAED 538M History of Mathematics  
MAED 556 Discrete Math for Teachers, K-6

### Methods of Teaching (Page 14)

EDU 694 Methods of Secondary Teaching

### Praxis I Preparation (Page 14)

EDU 700A Praxis I Prep: Reading/Writing  
EDU 700C Praxis I Prep: Mathematics

## Would you like to know more about online courses?

See page 8 or visit the Continuing Education website for a sample week-at-a-glance and other course expectations:

<http://www.trinitydc.edu/continuing-education/online-courses/>

**Reading/Language Arts** (Page 14)

EDU 526A	Children's Literature/Materials for Reading
EDU 530B	Methods of Teaching Reading in the Content: Secondary, Part I
EDU 530C	Methods of Teaching Reading in the Content Area: Elementary
EDU 666	Process and Acquisition of Reading
EDU 682	Methods of Teaching Reading in the Content: Secondary, Part II
EDU 704B	Instruction of Reading
EDU 734B	Assessment for Reading Instruction
EDU 917	Teaching Writing to Children

**Special Education** (Page 16)

EDU 561W	Methods and Strategies for Inclusion
EDU 644B	Developing Useful IEPs
EDU 701B	Transition for Students with Disabilities
EDU 704A	Methods of Teaching Children with Autism
EDU 740A	Conferencing with Parents and Professionals
EDU 881A	Behavior Management for Special Needs Students
EDU 887	Legal Issues in Special Education
EDU 893	Ensuring Success for Students with ADHD
EDU 893S	Introduction to Special Education

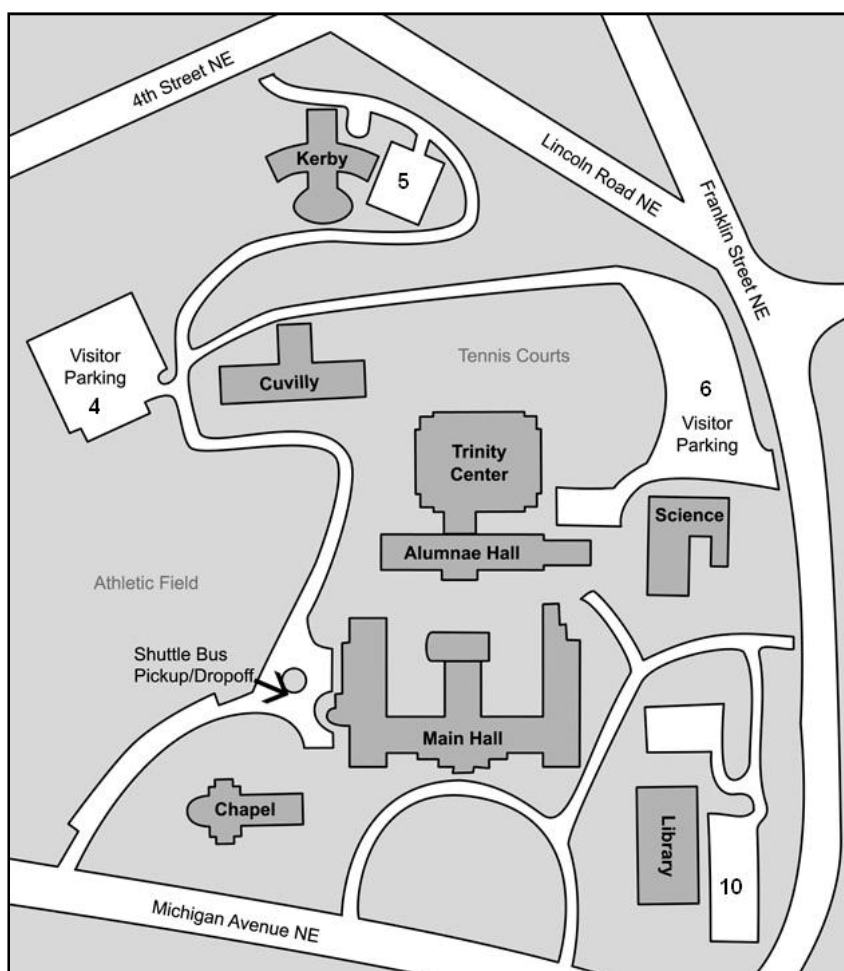
**Science** (Page 15)

BIO 520	Biology for Teachers, K-6
ENV 724	Earth Science for Teachers, K-6
ENV 725A	Environmental Science, K-6

**Technology** (\$10 Lab Fee; Page 17)

EDU 553A	Microsoft Word
EDU 553B	Microsoft Excel
EDU 976C	Power Point for Educators
MTS 601	Introduction to Web Page Design

## Trinity Campus Map



### Student Parking

- #4 Cuvilly Lot
- #5 Kerby Hall Lot
- #6 Trinity Center Lot
- #10 Upper Library Lot

On campus parking permits for Continuing Education students will be distributed on the first day of class by your instructor.

Continuing Education Parking Permits are free in Spring 2012.

# \$50 Tuition Discount with Online Registration!

Please follow the directions below or visit:

<http://www.trinitydc.edu/continuing-education/registration/>

for more information about how to register for a Continuing Education course online.

Remember to check the “Dates to Remember” (page 22) for registration deadlines.

**Praxis I Prep non-credit and CPR certification courses do not qualify for an online tuition discount.**

## Part I: Have you ever received credit from Trinity before?

### If Yes:

#### Part I (for Returning Students):

- Proceed to our Login/Password request website:  
<http://www.trinitydc.edu/continuing-education/login-request/>
- or-**
- Complete the Online Login/Password Request Form on page 21 and submit by fax, mail or in person to the Office of Continuing Education.
- **Your Login ID and Password will be sent to your email address within 2 business days.**

*Proceed to Part II.*

### If No:

#### Part I (for New Student Admission):

- Please complete the Online Login/Password Request Form found on page 21. Submit this form via fax, mail, or in person along with documentation of a bachelor's degree or higher.
- **Your Login ID and Password will be sent to your email address within 2 business days.**

*Proceed to Part II.*

## Part II: Online Registration for students with Login and Password

1. Enter your Login ID and Password at the following website: <http://selfservice.trinitydc.edu>.
2. Once logged in, click on the Registration tab at the top of the page and then choose Continuing Education Courses. On the next page, click Find Courses.
3. Click on Search to bring up all courses. (Or enter a course number if you want to search for a specific course.)
4. Choose course(s) by clicking on Add to the right of the course(s) you want. If the course in the next pop-up box is correct, click Proceed to Registration.
5. The course you wish to register for should appear under Courses to Add. If so, click Next. If not, click Previous and search again.
6. Click Next and a pop-up window will appear. Click Continue. Enter your credit card information and click Continue. If your information is correct, click Confirm.
7. You will then see the message Payment successfully processed. Click Close. Finally you will see a message that says Congratulations! You have completed your registration for Continuing Education.

## Online Login/Password Request Form (or Change of Address)

**\*This is not a Registration Form\***

- Please complete this form in its entirety. Returning students may complete this form online at: <http://www.trinitydc.edu/continuing-education/login-request/>.
- If a first time Trinity student, attach documentation of an undergraduate degree or higher (see Admission below).
- Upon receipt of this request form, your login ID and password will be sent within two business days to the email address you provide.

Check the box(es) for the request(s) that you want to submit:

Request online login ID and password                       Request address change

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Gender: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone (Day): \_\_\_\_\_

Phone (Night): \_\_\_\_\_

Social Security #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Where do you teach?: \_\_\_\_\_

### Admission/Degree Confirmation

Have you received credit from Trinity? \_\_\_\_\_ Yes \_\_\_\_\_ No\*

**\* If No, in order to receive credit, you must submit a copy of one of the following forms of official documentation of an undergraduate degree or higher when you submit this form: a final transcript, Bachelor's diploma, or Teaching License (if degree status is indicated).**

**DEGREE(S) HELD** Please check those that apply to you:

\_\_\_\_\_ B.A. \_\_\_\_\_ M.A. \_\_\_\_\_ M.A.T. \_\_\_\_\_ M.Ed. \_\_\_\_\_ Ed.D. \_\_\_\_\_ Ph.D. \_\_\_\_\_ J.D. \_\_\_\_\_ Other

I have read the policies and procedures as listed on the Continuing Education website and/or in the complete published schedule for this semester. I understand the registration requirements and that I am responsible for and agree to pay all charges I incur at Trinity, whether or not my employer initially agreed to pay my tuition. With my signature below, I acknowledge that I am willing to comply with the aforementioned policies and I approve the release of my report card to my address above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Mail: Trinity - Office of Continuing Education (Main Hall 228), 125 Michigan Ave NE, Washington, DC 20017**

**Fax: 202-884-9084 ♦ Email: [ContinuingEd@Trinitydc.edu](mailto:ContinuingEd@Trinitydc.edu)**

[www.trinitydc.edu](http://www.trinitydc.edu) • 202-884-9300

# Dates to Remember

Important updates throughout the semester will be available at the following website:

<http://www.trinitydc.edu/continuing-education/>

## Registration Information:

To avoid incurring a \$50 late registration fee for online or paper registrations, **registration forms, payment**, and any **supporting documents**, e.g., transcripts, billing authorization letter, etc., must be received at the Office of Continuing Education **one full week before** your course begins. Tuition discounts are only available through online registration.

There are no discounts for the non-credit Praxis I preparation and CPR certification courses.

Please visit our website for more information about registration deadlines.

### 4 Saturdays

9:00 a.m. – 5:30 p.m.

#### Session 1:

Jan. 21, 28, Feb. 4, 11, 2012

#### Session 3:

Feb. 25, Mar. 3, 10, 17, 2012

#### Session 5:

Mar. 24, 31, Apr. 14, 21, 2012

#### Session 7:

Apr. 28, May 5, 12, 19, 2012

### Online

Weekly participation for 8 weeks

#### Session 2:

Jan. 23 - Mar. 18, 2012

#### Session 4:

Mar. 19 - May 20, 2012

(does not meet week of April 2-8)

### 6 Evenings: Wednesdays

4:45 p.m. – 10:00 p.m.

#### Session 6:

Apr. 11, 18, 25, May 2, 9, 16, 2012

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

March						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30





*Office of Continuing Education – Main Hall 228*

125 Michigan Ave, N.E.

Washington, DC 20017

[www.trinitydc.edu](http://www.trinitydc.edu)