

Trinity Washington University

New Course Application

School: _____ Program: _____

Short Title (20 characters max): _____

Course Title (35 characters max): _____

Indicate where this new course fits into your program's numbering system (e.g. intermediate level course [200 level] in American History [10s-20s or 50-59]):

Requested Course Prefix: _____ Requested Hundreds Level: _____

Credits: _____ Requested Tens Level: _____

Course Description:

Prerequisites: _____

GenEd Area (if applicable): _____ Core Area (if applicable): _____

Technology Required (e.g. internet/DVD/projection, SMART Board): _____

Enrollment Cap (max): _____

Student Population Descriptors

Restrict to students in this pop only?

Campus: _____ Y / N

Grad/Undergrad: _____ Y / N

College: _____ Y / N

Department (e.g. Teacher Education): _____ Y / N

Major/Curriculum (e.g. Curr. & Instr.): _____ Y / N

Class Level (e.g. freshman): _____ Y / N

Population (e.g. THEARC): _____ Y / N

Requested by: _____

Date: _____
mm/dd/yy

Approved by: _____
Program Chair's Signature

Date: _____
mm/dd/yy

Approved by: _____
Dean's Signature

Date: _____
mm/dd/yy

For use by the Enrollment Services Office only

Program course numbering paradigm checked

Course Number: _____ Number Assigned by: _____
Registrar's Signature

Date Entered in PowerCampus: _____
mm/dd/yy

Instructions: Use this form to submit a new course for the PowerCampus database; please fill it out electronically. Program Chairs and Dean may submit their approval electronically.